



# How to prepare a **JOB INTERVIEW**

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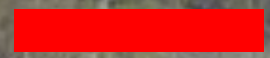
Liceo Scientifico Giotto Ulivi  
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# STANDARD JOB INTERVIEW QUESTIONS

1. Can you tell us about yourself?
2. What are your strengths?
3. Why do you want to work for us?
4. Why should we choose you for the job?
5. What are your salary expectations?
6. How do you handle criticism?
7. What are your weaknesses?
8. Where do you see yourself in 5 years?



Use a clear  
**ROADMAP**





Example –  
Job description  
Warehouse (1)



The Hive is the Italian subsidiary branch of the GTE multinational. We deal with natural products such as honey, saffron, flowerbed seeds and natural vegetable soap. More than a rigid company we are a young start-up of 30 active people equally divided between males and females. We all share the same values of protection of the environment and sustainable business. We need a young and motivated **warehouse manager** to organise our products, dispatch them and make them available on the market.

Specific requirements:

- Max 40 years old
- Previous experience of work in a company warehouse
- Team building skills
- Leadership and organisational skills

Extra value:

- degree in logistics





Example –  
Job description  
Warehouse (1)

Tasks:

- Organise goods in the warehouse
- Recruit the right staff for the department
- Deal with transport carriers for the dispatching of the goods
- Maintain high safety and environmental standards

what we offer:

- 1-month full salary training course in our general GTE headquarters in Germany
- full health insurance plan including medical, dental and vision.
- significant vacation time in the Summer and sick leave.
- excellent starting salary and benefits package to be increased in proportion to the expansion of the business

**prospective candidates should send their CVs and cover letters to the  
GTE Twinspace mailbox of**

**Diego Pini, Giovanni Sole, Niccolò Sighieri, Lorenzo Sarzana**

1 Real life –  
Job description  
<https://www.linkedin.com/jobs/view/1687728407>



## Warehouse Manager



Délifrance Italia · Leicestershire, GB

Data di pubblicazione: 1 settimana fa · 29 visualizzazioni

Salva

Candidati

### Offerta di lavoro

- 9 candidati
- Livello medio

### Azienda

- 1.001-5.000 dipendenti
- Produzione di alimenti

### Collegamenti

Non hai nessun collegamento presso questa azienda.

[Aggiungi >](#)

### Warehouse Manager

Wigston - Leicester

#### The Company

Our story starts in France in the 1980s, when we created the first ever quick-frozen part-baked baguette. Since then, Délifrance has never stopped developing bread, Viennoiserie, patisserie and savoury products for foodservice providers, retailers and bakers. We produce products inspired by French know-how. Using our heritage, artisan techniques, baking tradition and our exacting standards of taste and quality, we help our customers around the world attract, satisfy and delight consumers at each moment of the day.

We have developed a unique international network of sales offices. We are present in over 100 countries around the world. Thanks to our understanding of the markets, we can adapt recipes and services to local traditions, eating habits and sales channels.

Our people are at the heart and soul of our company. Our qualified and well-trained people play a large role in our success. Délifrance is committed to creating an environment that motivates, develops, and respects each individual. If you are looking for more than just a job then Délifrance could be the place for you, giving you great opportunities for a challenging career. When you work at Délifrance you really become part of the team. Délifrance is an equal opportunity employer.

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## Warehouse Manager

Délifrance Italia · Leicestershire, GB

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Candidati

### The Role

Reporting to the Operations and Supply Chain Manager an exciting opportunity has arisen for an experienced Warehouse Manager to join our Operations team.

### The Key Responsibilities Of This Role Are

- Overall responsibility for the smooth operation of the Stock Control and Warehouse Department including all inbound and outbound deliveries and associated paperwork
- Responsible for the accurate recording of stock acceptance and storage
- Responsible for the picking, preparation and loading operations and ensuring efficiency and accuracy including responsibility for all administration
- Overall accountability for overseeing stock preparation for Production
- Ensure adherence to the regulations concerning FLT and equipment use on site
- Control, upkeep and cleanliness of Personal Protective Equipment (PPE)
- Complete all internal and external audits for area of responsibility
- Liaise effectively with internal and external contacts where required
- Accountable for ensuring cost control effectiveness is adhered to and reported on at all times
- Actively measure performance and its associated cost effectiveness, continuously looking for ways of improvement
- Responsible for waste management
- Responsible for and overall accountability for the security of the department (keys, gates, freezers, alarms)
- Responsible for measuring team performance by means of tools provided (e.g. MIS, KPI's, KSI's, PPMH)
- Allocate resource where required to ensure smooth operations and cost effectiveness
- Effective leadership and management of the warehouse team including responsibility for on boarding, training, development, appraisals, discipline and grievance, absence management, conducting regular team and individual briefings/meetings/reviews, communication
- Ensure succession plans are in place for your team



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## Warehouse Manager

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- Ensure succession plans are in place for your team
- Work with the Operations team on the implementation of corrective actions and improvement plans
- Ensure compliance with all company and HR policies and procedures at all times

The ideal candidate for this role will be able to demonstrate a variety of skills and competencies including:

- Experience working in a cold store environment desirable but not essential
- Warehousing and stock accounting experience
- Counterbalance FLT license
- Computer literate especially in Excel
- Excellent communication and administrative skills
- Ability to work on own initiative
- Leadership/Supervisory skills with the ability to delegate, manage, build and motivate a team
- Advanced instructional ability
- Self-motivated and flexible
- Problem Solving skills
- Pro-active approach with a can-do attitude
- Commercially aware
- Communicate effectively both verbally and written and understand requests from all levels and external people
- Good Level of numeracy

### The Package

In return we will offer the successful candidate an attractive package including competitive salary, discretionary bonus, generous holiday entitlement, private healthcare, dental care, pension and more.

NO AGENCIES PLEASE

### Livello di anzianità

Livello medio

### Settore

Produzione elettrica ed elettronica

### Tipo di impiego

A tempo pieno

### Funzioni lavorative

Management, Industria manifatturiera

2 Real life –  
Job description  
<https://www.linkedin.com/jobs/view/1703773718>



## Warehouse Manager

TreeHouse Foods · Chicago, IL, US

Data di pubblicazione: 3 giorni fa · 53 visualizzazioni

Salva

Candidati

## Job Description

POSITION TITLE: Supply Chain Manager

REPORT TO: Plant Manager

PRIMARY FUNCTION: Direct warehouse supervisor in performance of duties as outlined in Warehouse Supervisor Job Description.

Coordinate activities between production, customer service and warehouse to assure smooth flow of material at optimum cost.

Enforce terms of union contract, work rules and good manufacturing practices.

Recommend hiring, discipline and termination of employees.

Investigate, recommend and implement new methods or procedures to improve quality and efficiency. In the event of absence, Shipping Supervisor will cover this position.

## Areas Of Responsibility

- Maintain proper inventory rotation
- Daily reports generated daily to plant manager and production manager reflecting product required to fill customer orders.
- Supply shipping department with necessary shipping documents.
- Coordinate relish and finished goods loads to Bay Valley plants
- Order and monitor Peco pallet and white wood inventories
- Vacation back up for shipping supervisor.

FOOD SAFETY RESPONSIBILITY: 1. Assures the proper training of warehouse supervisor and employees as to food safety awareness.

WHAT TO DO IF A FOOD SAFETY ISSUE IS WITNESSED: 1. Immediately remedy the food safety issue.

- Be at the ready to perform a recall in the event product has left the facility.
- Immediately notify the Plant manager.

EDUCATION: Minimum level of education required.

2 Real life –  
Job description  
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## Warehouse Manager

TreeHouse Foods · Chicago, IL, US

Data di pubblicazione: 3 giorni fa · 53 visualizzazioni

Salva

Candidati

### Preferred Level Of Education Or Field Of Study.

EXPERIENCE: 5+ years of Supply Chain Management; preferably in food manufacturing.

### Knowledge, Skills, Abilities

Ability to organize, prioritize and communicate. Computer skills: ability to work with Excel, Word, AS400 and SAP. . A basic knowledge of inventory control.

PHYSICAL DEMANDS: Sitting, walking

WORKING ENVIRONMENT: Working in cold environment when filling in for shipping supervisor

WORK SCHEDULE FTE: (Full-time Equivalent):

Term: (of less than 12 months annually)

Shift: (First)

### **Disability Assistance**

TreeHouse Foods is an Equal Employment Opportunity Employer and offers opportunities to all job seekers, including those with disabilities. If you need a reasonable accommodation to assist with your job search or application for employment, please contact us by sending an email to [disability-accommodations@treehousefoods.com](mailto:disability-accommodations@treehousefoods.com). In your email please include a description of the specific accommodation you are requesting and a description of the position for which you are applying.

### **EEO Considerations**

All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, citizenship, disability or protected veteran status.





# STANDARD JOB INTERVIEW QUESTIONS

1. Can you tell us about yourself?

The answer for this initial warm-up shouldn't be longer than 3 to 5 minutes, don't tell your whole life story!



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